



# **Pateley Bridge Dramatic Society**

## **Safeguarding Adults Policy**

July 2020

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*Policy approved by: PBDS COMMITTEE*

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# Contents

Section I: Safeguarding Adults Policy .....	3
Introduction.....	4
Policy Statement .....	5
Purpose .....	6
Scope.....	6
Commitments.....	6

# **Section 1: Safeguarding Adults Policy**

## **Introduction**

Pateley Bridge Dramatic Society is committed to Safeguarding Adults in line with national legislation and relevant national and local guidelines.

We will safeguard adults by ensuring that our activities are delivered in a way which keeps all adults safe.

Pateley Bridge Dramatic Society is committed to creating a culture of zero-tolerance of harm to adults which necessitates: the recognition of adults who may be at risk and the circumstances which may increase risk; knowing how adult abuse, exploitation or neglect manifests itself; and being willing to report safeguarding concerns.

This extends to recognising and reporting harm experienced anywhere, including within our activities, within other organised community or voluntary activities, in the community, in the person's own home and in any care setting.

Pateley Bridge Dramatic Society is committed to best safeguarding practice and to uphold the rights of all adults to live a life free from harm from abuse, exploitation and neglect.

## **Policy Statement**

Pateley Bridge Dramatic Society believes everyone has the right to live free from abuse or neglect regardless of age, ability or disability, sex, race, religion, ethnic origin, sexual orientation, marital or gender status.

Pateley Bridge Dramatic Society is committed to creating and maintaining a safe and positive environment and an open, listening culture where people feel able to share concerns without fear of retribution.

Pateley Bridge Dramatic Society acknowledges that safeguarding is everybody's responsibility and is committed to prevent abuse and neglect through safeguarding the welfare of all adults involved.

Pateley Bridge Dramatic Society recognises that health, well-being, ability, disability and need for care and support can affect a person's resilience. We recognise that some people experience barriers, for example, to communication in raising concerns or seeking help. We recognise that these factors can vary at different points in people's lives.

Pateley Bridge Dramatic Society recognises that there is a legal framework within which the Society needs to work to safeguard adults who have needs for care and support and for protecting those who are unable to take action to protect themselves and will act in accordance with the relevant safeguarding adult legislation and with local statutory safeguarding procedures.

Actions taken by Pateley Bridge Dramatic Society will be consistent with the principles of adult safeguarding ensuring that any action taken is prompt, proportionate and that it includes and respects the voice of the adult concerned.

## Purpose

The purpose of this policy is to demonstrate the commitment of Pateley Bridge Dramatic Society to safeguarding adults and to ensure that everyone involved in Pateley Bridge Dramatic Society is aware of:

- The legislation, policy and procedures for safeguarding adults.
- Their role and responsibility for safeguarding adults.
- What to do or who to speak to if they have a concern relating to the welfare or wellbeing of an adult within the organisation.

## Scope

This safeguarding adult policy applies to all individuals involved in Pateley Bridge Dramatic Society including Committee members, Volunteers and Members and to all concerns about the safety of adults whilst taking part in our organisation, its activities and in the wider community.

We expect our partner organisations, including for example, hirers and sponsors to adopt and demonstrate their commitment to the principles and practice as set out in this Safeguarding Adults Policy and associated procedures.

## Commitments

In order to implement this policy Pateley Bridge Dramatic Society will ensure that:

- Everyone involved with Pateley Bridge Dramatic Society is aware of the safeguarding adult procedures and knows what to do and who to contact if they have a concern relating to the welfare or wellbeing of an adult.
- Any concern that an adult is not safe is taken seriously, responded to promptly, and followed up in line with Pateley Bridge Dramatic Society Safeguarding Adults Policy and Procedures.
- The well-being of those at risk of harm will be put first and the adult actively supported to communicate their views and the outcomes they want to achieve. Those views and wishes will be respected and supported unless there are overriding reasons not to (see the Safeguarding Adults Procedures).
- Any actions taken will respect the rights and dignity of all those involved and be proportionate to the risk of harm.
- Confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored in line with our General Data Protection Policy and Procedures.
- Pateley Bridge Dramatic Society acts in accordance with best practice advice, for example, from the Charity Commission, NODA and the Arts Council.
- Pateley Bridge Dramatic Society will cooperate with the Police and the relevant Local Authorities in taking action to safeguard an adult.
- All Committee members, other members and volunteers understand their role and responsibility for safeguarding adults and have completed and are up to date with safeguarding adult training and learning opportunities appropriate for their role.
- Pateley Bridge Dramatic Society uses safe recruitment practices and continually assesses the suitability of volunteers to prevent the deployment of unsuitable individuals in this organisation and within the

local amateur dramatic community.

- Pateley Bridge Dramatic Society shares information about anyone found to be a risk to adults with the appropriate bodies. For example: Disclosure and Barring Service, Health Services, Police, Local Authority/Social Services.
- When planning activities and events Pateley Bridge Dramatic Society includes an assessment of, and risk to, the safety of all adults from abuse and neglect and designates a person who will be in attendance as a safeguarding lead for that event.
- Actions taken under this policy are reviewed by the Committee and senior management team on an annual basis.
- This policy, and the Safeguarding Adults Procedures, are reviewed no less than on a two yearly basis and whenever there are changes in relevant legislation and/or government guidance as required by the Local Safeguarding Committee, the Charity Commission, NODA and the Arts Council or as a result of any other significant change or event.

The society has a dedicated Adult Protection Officer, who is in charge of ensuring that the child safeguarding and protection policy and procedures are adhered to. That person's name is

CAROL BAILEY and she can be contacted on

01423 715835 or 07857 605799

This policy will be regularly monitored by the Committee of the society and will be subject to annual review.

Latest review: January 2023